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*DD GYB*  
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*CIP+BG/PA*  
*CIP+PG/PSW*  
*S.S.*

1 April 1981

MEMORANDUM FOR: Director of Data Processing

THROUGH : Executive Officer

25X1 FROM :   
Chief, Management Staff, ODP

SUBJECT : Management Staff Weekly Report for  
Week Ending 31 March 1981

Project Activity Report (PAR)

Both the "Status Report" and the "Resource Billing" reports for the February 1981 PAR are drafted and awaiting typing.

All output for the March 1981 PAR is to be processed on the Xerox 9700 copier in the Ruffing Center as an attempt to reduce paper output costs. If all goes well this process will be used each month.

25X1 A request was received from OCO identifying the absorption of PPG by OCO. Appropriate action is underway to reflect this change in the PAR.

Reprogramming Requirements

Processing has two software service actions that will require reprogramming approval. They have been notified of the information required in order for P&BG to prepare the memorandum for DDA and Comptroller approval.  (ODP Only)

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External Procurement Actions

ODP concurred on three external procurement actions: two Delta Data 7260T terminals for ICS Registry, two Delta Data 7260T terminals and one Design 100 printer for OL, and an Array Processor System from Sperry Univac for ORD. The Delta Data

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25X1 terminals will be placed on ODP property records and will be supported by ODP. The Array Processor System is to replace an existing Varian minicomputer and a Floating Point System, Inc. (FPS) array processor. [REDACTED]

ADP Procurement Seminar

25X1 The final running for this fiscal year of the ADP Procurement Seminar was held on 30 and 31 March at the Government Sales Consultants, Inc. facility in Annandale. Approximately 30 students attended. [REDACTED]

Xerox Capabilities Briefing

25X1 The Xerox Capabilities Briefing was held on 27 March 1981 in Headquarters. This briefing provided about 50 Agency attendees the opportunity to meet with Xerox representatives and to have many questions answered about ETHERNET and Xerox initiatives in office automation. [REDACTED]

IG Tour of Computer Centers

Four members of the Office of the Inspector General (OIG) were afforded a tour and briefing by [REDACTED] of Operations Division on the security in the Ruffing and Special Centers and Room 1D16. This was at OIG request during their review of the ODP Area Security Officer position. [REDACTED]

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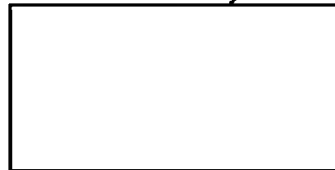
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Outstanding Advances

As of 1 April 1981, 34 advances remain outstanding, of which, none are delinquent. [REDACTED]

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